

POLICIES AND PROCEDURES

A. Proposals Due

- 1. April 1 for review at Spring Meeting**
- 2. July 1 for review at Summer Meeting**
- 3. November 1 for review at Winter Meeting**

B. Graduate Record Exams (GRE)

- 1. Minimum of 1100 (verbal and quantitative)**

C. Stipend

- 1. Towards Master's Degree \$1,800/month**
- 2. Towards Ph.D. \$1,900/month**
- 3. Plus payment of tuition and fees**

D. Insurance Supplement

- 1. \$250/month**
- 2. Within 30 days submit proof of medical insurance coverage**

E. Committee Members

- 1. All expenses associated with Steering Committee meetings**
- 2. Maximum of \$2,000/year to cover expenses to a technical meeting of their selection in North America**

F. Thesis/Dissertations Copies

- 1. One (1) "unbound" copy ASAP**
- 2. Six (6) hardbound and fourteen (14) CD's of completed thesis or dissertation**

G. Others

- 1. Outside employment not allowed without prior approval by the Committee**